

INFORMATION SHEET



ABOUT THE ROLE

The Hart Field-Site Group Inc (Hart) is seeking to employ a motivated and experienced individual to lead our research team and manage Hart's extensive trial program in the Mid North of South Australia under a fixed-term, 14 month contract. Responsibilities cover all aspects of our research program including project management, research program planning and trial design, site coordination and trial management, data analysis and compiling results, support of extension activities and supervision of our research team.

Working alongside our Research Officer who supports these activities, the Research & Extension Manager will also mentor our Research Intern from February 2026, providing training and support under our Regional Internship in Applied Grains Research project.

As a result, this role will suit applicants who enjoy variety and thrive on the challenge of meeting multiple goals and deadlines.

Applicants will be able to demonstrate effective written and verbal communication skills, a high level of personal organisation, self-motivation, strong attention to detail, and a desire to work to a high standard.

This role offers a fantastic mix of field and office-based work. Travel between Hart's office in Clare and our field site at Hart (located between Blyth & Brinkworth) is just a short 20 minute drive, with a ute provided for staff use during work hours.

The Hart team work collaboratively with farmers, external researchers, contractors, the broader ag industry and other key stakeholders which provides all staff with the opportunity to expand their networks.

We have a friendly and positive work environment, working together to deliver successful outcomes to benefit the broader agricultural industry.

The role is supported by Hart's Executive Officer but provides a high level of autonomy.

Reporting in the first instance to Hart's Executive Officer, the Research & Extension Manager is ultimately responsible to the Hart Field-Site Group board.

This fixed-term contract (maternity leave cover) includes a generous hand-over period to ensure a seamless transition.



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ABOUT HART

The Hart Field-Site Group is home of the Hart Field Day. A not-for-profit grower group with a proud 43-year history, we conduct a large number of field trials and other broadacre cropping related projects (annually) on a 40 hectare site owned by us.

Our core aim is to use that research to enhance the knowledge and skills of farmers by providing independent information that assists them in the adoption of sustainable, productive and profitable cropping practices and technologies.

Our field site features a research shed with plenty of storage and workspace, and the Hart Research Hub, where we host a number of extension activities and meetings throughout the year. It's also a great space for our team to have lunch while on-site.



Overseen by a board of twelve, Hart's operations are carried out by our research and administration teams. You'll find board and staff members alike to be passionate and driven across all aspects of agricultural research and extension.



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ROLES & DUTIES

Reporting in the first instance to the Executive Officer and ultimately to the Hart Field-Site Group board, the Research & Extension Manager will be responsible for;

Projects and funding

- Writing detailed funding applications
- Overseeing projects to ensure funding criteria, milestones and deadlines are met
- Writing progress, financial and final reports by set deadlines
- Ongoing evaluation of individual projects and the collective impact on the group's position

Trials & site management

- Conducting research planning and coordinating site selection and management
- Accurate and detailed record keeping of trial data
- Conducting tasks including crop and soil sampling, counts and all other required assessments and measurements throughout the growing season
- Assist with seeding and harvest operations
- Organising & conducting grain quality analysis
- Analysing trial results using statistical methods
- Supervising contract staff

Extension

- Planning and organising guest speakers, articles and other aspects of Hart events
- Preparing and delivering presentations at Hart (and other) field events and workshops
- Contributing content for use in publications such as newsletters, media releases, factsheets etc
- Writing trial reports and liaising with contributing researchers to produce an annual results publication

Supervision of research staff

- Provide training and support to research staff where required
- Provide specific mentorship, training and support to our 2026 Research Intern
- Support staff adherence to Hart's policies, procedures and protocols
- Identify and make recommendations for external training opportunities where required
- Manage rostering (part-time staff), distribution of tasks and work plans amongst the research team to ensure productivity and efficiencies
- Deal directly with research staff in regard to minor wellbeing and performance issues as they arise
- Contribute to performance reviews



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ROLES & DUTIES (CONTINUED)

Other

- Assist with hosting group visits to the Hart site
- Reporting to, advising and working with the Hart board to ensure all projects and associated funding is managed appropriately
- Attend Hart Operations meetings as required
- Liaise with funding bodies and other key stakeholders

Personal abilities and skills

- Ability to communicate effectively (written and verbal) with, and work productively alongside a wide range of stakeholders including Hart board members, farmers, researchers, funding bodies, industry personnel, volunteers and others
- Ability to identify farming issues within the region and seek opportunities to address them
- The ability to work with no supervision
- Excellent personal organisational skills
- A strong focus on attention to detail and achieving successful outcomes
- The ability to maintain and build on existing networks between grower groups, funding bodies, NRM, science providers and the wider ag industry and to forge new relationships as required
- A demonstrated commitment in assisting the development of rural communities

After hours work will be required at times and travel (local and interstate) may be necessary.



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TERMS

Experience / qualifications

- Proven experience in applied grains research
- Demonstrated experience in project and team management
- Bachelor of Agricultural Science* (or equivalent) is preferred

**Please provide evidence in your application*

Applicants must have

- A current Australian driver's license
- The right to work in Australia*
- ChemCert certificate (or be willing to get one)

**Please provide evidence in your application and describe any conditions*

Start date

- September 1, 2025
- *A later start date may be negotiated.*

Terms

- Full-time
 - Fixed-term contract (14 months)
- *This fixed-term contract provides cover for maternity leave.
Ongoing employment may be offered but is contingent on the original employee's right to return to work.*

Salary

- Competitive salary
- *Negotiated according to experience*

Applications close

- August 8, 2025 at 5pm

Interviews

- Will be conducted in Clare, South Australia
- August 13 – 15, 2025

**APPLY
NOW**

This position will be filled prior to the advertised closing date for the right applicant

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HOW TO APPLY

Familiarise yourself with the full contents of this Information Sheet

Email us with the following:

- Your current CV
 - Include the names of 3 referees (2 x work + 1 x personal / community)
- Evidence as outlined on the previous page
- A cover letter detailing:
 - Your relevant experience & skills
 - Your interest in grains research
 - A little about yourself personally, including your reasons for applying

Send to:

Sandy Kimber | Executive Officer | Hart Field-Site Group | admin@hartfieldsite.org.au

Further information and enquiries:

Your questions are welcome.

Please contact Hart's Executive Officer, Sandy Kimber, to find out more.

0427 423 154 | admin@hartfieldsite.org.au

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